



Job Posting Afterschool Coordinator

BRIEF OVERVIEW

Reporting to the Youth and Recreation Supervisor, the Afterschool Coordinator is responsible for effectively planning and implementing daily programming for children and youth ages 5-12. This role builds strong relationships with children and youth, providing activities and services that promote active engagement, cultural learning, and educational support.

COMMUNICATIONS / CRITICAL SKILLS	FOUNDATIONAL KNOWLEDGE
• Must be able to work independently and work as a member of a team. • Excellent communication skills using verbal, non-verbal, written, and when necessary, alternative communication methods. • Recognize and respond appropriately to a wide range of individual communication styles. • Strong organizational, planning, and problem-solving skills. • Understanding of child growth and development stages and children's rights. • Require a level of ethical decision making and judgement and keep professional boundaries. • Demonstrate cultural competence and honour and affirm diversity. • Ability to consistently engage in the process of observation, documentation, assessment, planning, implementation, in a non-judgmental manner. • Attend, engage, listen actively, reflect back challenge, and self-disclose appropriately, while being flexible and empathetic.	<u>Required:</u> <i>Indigenous Perspective</i> • Lived Experience residing in or working for a First Nation Band, specifically supporting with the development of children in a culturally sensitive and relevant manner is an asset. • Understanding of First Nation's needs, issues, and concerns. <i>Western Ways</i> • Valid ECE Certificate and Certificate to Practice is an asset. • Minimum 2 years' experience in a youth or childcare setting. • Valid Standard First Aid/CPR Certificate. • Experience in Responsive Curriculum and Pedagogical Narration. • Food Safe Certificate. • Previous experience in Aboriginal Head Start or other Indigenous Cultural Programs. • Must have valid driver license (BC Class 5) and satisfactory driving record. • Up-to-date record of immunizations and tuberculosis test. • Proficiency in using computers: Microsoft 365, Microsoft Word, Excel, Outlook, PowerPoint, and various video conferencing platforms. • Criminal records check (vulnerable sector). <u>Preferred:</u> • WHMIS.

Preference will be given to those of Aboriginal Ancestry - per Section 16(1) of the Canadian Human Rights Act.

All interested applicants are encouraged to submit a cover letter and resume outlining how you meet these qualifications to hr@xatsull.com.

Closing Date: Open until filled

Applications are assessed as they are received therefore early application is recommended. Applications will only be considered from those eligible to work in Canada. All applicants who require a work permit or sponsorship for employment in Canada will not be considered.

Candidates who meet the above criteria will be contacted for an interview. Proof of certifications will be required prior to employment.

Work Location: In person

