



Job Posting Self-Governance Coordinator

BRIEF OVERVIEW

Reporting to the Treaty Manager, the Self-Governance Coordinator contributes to the overall success of the organization by working to negotiate and prepare the community for a post-Treaty self-governing environment in accordance with the vision, mission and objectives of the organization. The Self-Governance Coordinator is responsible for developing programs to build capacity, explore alternatives to Treaty, communicate, promote and revitalize cultural heritage and language. The Self-Governance Coordinator works to advance the Xat'sül First Nation's goal of self-government. This includes helping to further develop governance structures, as well as plan and initiate the transition from the *Indian Act* to a sovereign, self-governing community.

COMMUNICATIONS / CRITICAL SKILLS	FOUNDATIONAL KNOWLEDGE
<ul style="list-style-type: none">Communicating information to various levels of the organization via different mediums (email, presentation, etc.).Dealing with large amounts of data and sensitive information.Ability to foster relationships, particularly with Indigenous communities in a remote setting.Ability to use tact and good judgment in dealing with sensitive and complex issues.Self-directed with strong organizational, problem solving, and time management skills.Strong administrative skills with attention to detail.Ability to use in-depth analysis and evaluation using significant innovative thinking and creativity to find answers.Confidence in public speaking.Confidentiality.Diplomacy and conflict resolution skills.	<p><u>Required:</u></p> <p><i>Indigenous Perspective</i></p> <ul style="list-style-type: none">Knowledge and appreciation of working in service of Truth and Reconciliation with Indigenous Peoples.Knowledge of traditional lands, culture and language. <p><i>Western Ways</i></p> <ul style="list-style-type: none">Post-secondary education in Indigenous Governance, First Nations Studies, Indigenous Legal Studies or related discipline.3 to 5 years of experience supporting Treaty negotiation process.Solid understanding of laws, constitution and legal terminology.Proficiency in using Microsoft Office tools such as Word, Excel, etc.Must have valid driver license (BC Class 5) and satisfactory driving record.Criminal records check (vulnerable sector). <p><u>Preferred:</u></p> <ul style="list-style-type: none">Lived or Living Experience working with or in First Nation/Indigenous communities.

Job Title: Self-Governance Coordinator	Term: Full-time, Permanent
Reports to: Treaty Manager	Pillars/Programs: Treaty
Direct Reports: 0	Date: January 2025

Overtime Eligible: Yes	Expected Travel: 15%
Financial Scope: XX	Location: 3405 Mountain House Road Williams Lake, BC

Preference will be given to those of Aboriginal Ancestry - per Section 16(1) of the Canadian Human Rights Act.

All interested applicants are encouraged to submit a cover letter and resume outlining how you meet these qualifications to hr@xatsull.com.

Closing Date: Open until filled

Applications are assessed as they are received therefore early application is recommended. Applications will only be considered from those eligible to work in Canada. All applicants who require a work permit or sponsorship for employment in Canada will not be considered.

Candidates who meet the above criteria will be contacted for an interview. Proof of certifications will be required prior to employment.

Work Location: In person

