



## Job Posting Groundskeeper

### BRIEF OVERVIEW

Reporting to the Director of Capital Infrastructure, the Groundskeeper is responsible for carrying out responsibilities directly contributing to creating a safe, healthy and welcoming community by ensuring all public areas, community grounds and infrastructure are well maintained, in good working conditions and safe for public use throughout the year. This position acts as a champion of proper waste management and recycling and strives to keep community grounds free of garbage at all times.

COMMUNICATIONS / CRITICAL SKILLS	FOUNDATIONAL KNOWLEDGE
<ul style="list-style-type: none"><li>• Proficiency with the use of tools and various groundskeeping equipment.</li><li>• Ability to work independently and as part of a team.</li><li>• Ability to build effective interpersonal relationships and communicate professionally with co-workers and community members.</li><li>• Ability to self-regulate, meet deadlines, have attention to detail, and respect confidentiality.</li><li>• Demonstrated ability to operate the equipment in a safe and respectful manner.</li><li>• Ability to work with the public in a courteous and tactful way.</li><li>• Ability to learn computer basics for word processing, databases, spreadsheets, email and the internet (capable of using large number of functions and feel confident using the program).</li><li>• Ability to organize, prioritize, and manage workload accordingly.</li><li>• Strong oral and written communication skills.</li><li>• Ability to work cooperatively with other departments.</li><li>• Lifestyle consistent with the importance and responsibility of the position.</li></ul>	<p><u>Required:</u></p> <p><b><i>Indigenous Perspective</i></b></p> <ul style="list-style-type: none"><li>• Recognizes and respects all cultural diversity and has an understanding and respect for XFN culture.</li></ul> <p><b><i>Western Ways</i></b></p> <ul style="list-style-type: none"><li>• Completion of Grade 10 or higher.</li><li>• Two to three years of related experience.</li><li>• Class 5 Driver's license and satisfactory driving record.</li><li>• WHMIS certification.</li><li>• Criminal records check (vulnerable sector).</li></ul> <p><u>Preferred:</u></p> <ul style="list-style-type: none"><li>• Apprentice training in one of the following areas: building maintenance, carpentry, electrical, plumbing, heating/ventilation/air conditioning.</li><li>• Knowledge and appreciation of working in service of Truth and Reconciliation with Indigenous Peoples.</li></ul>

Preference will be given to those of Aboriginal Ancestry - per Section 16(1) of the Canadian Human Rights Act.

All interested applicants are encouraged to submit a cover letter and resume outlining how you meet these qualifications to [hr@xatsull.com](mailto:hr@xatsull.com).

**Closing Date: Open until filled**

Applications are assessed as they are received therefore early application is recommended. Applications will only be considered from those eligible to work in Canada. All applicants who require a work permit or sponsorship for employment in Canada will not be considered.

Candidates who meet the above criteria will be contacted for an interview. Proof of certifications will be required prior to employment.

Work Location: In person

