



## Job Posting Youth Coordinator

### BRIEF OVERVIEW

Reporting to the Director of Education, the Youth Program Coordinator is responsible for developing, delivering and evaluating programs for youth in the community to empower youth to become self-reliant, recognizing the value of health and wellness and to develop life skills. The Youth Program Coordinator liaises with Health and Education staff to integrate the values and strengths of other programs.

COMMUNICATIONS / CRITICAL SKILLS	FOUNDATIONAL KNOWLEDGE
<ul style="list-style-type: none"><li>• Strong organizational, prioritization, and project management skills.</li><li>• Excellent communication and interpersonal skills.</li><li>• Ability to work independently and build effective interpersonal relationships.</li><li>• Strong organizational skills with the ability to manage concurrent projects and deadlines.</li><li>• Holds self accountable for achieving goals and personal development; delivers on commitments.</li><li>• Creates an environment where open, honest communication is valued and develops strong, cooperative relationships.</li><li>• Plans and organizes time effectively to meet goals and timetables visualizing needs for the future.</li><li>• Takes the initiative to identify new challenges or opportunities.</li><li>• Work independently and build effective interpersonal relationships.</li><li>• Self-regulate, meet deadlines, have attention to detail, and respect confidentiality.</li><li>• Recognizes and respects all cultural diversity and has an understanding of Aboriginal culture.</li></ul>	<p><u>Required:</u></p> <p><b><i>Indigenous Perspective</i></b></p> <p><b><i>Western Ways</i></b></p> <ul style="list-style-type: none"><li>• Diploma in social work, counselling or a related field.</li><li>• One to two years social work or counselling experience, preferably working with youth in a direct service delivery environment.</li><li>• Knowledge of the Mental Health Act and Child and Family Act.</li><li>• Basic proficiency in using computers: Microsoft 365, Microsoft Word, Excel, Outlook, PowerPoint, and various video conferencing platforms.</li><li>• Valid driver's license (BC Class 5) and satisfactory driving record.</li><li>• Criminal records check (vulnerable sector).</li><li>• Emergency First Aid Certificate, and approved Level 1.</li></ul> <p><u>Preferred:</u></p> <ul style="list-style-type: none"><li>• Lived Experience residing in or working for a First Nation Band, specifically supporting with the development of children and youth in a culturally sensitive and relevant manner.</li><li>• Understanding of First Nations needs, issues, and concerns.</li></ul>

Preference will be given to those of Aboriginal Ancestry - per Section 16(1) of the Canadian Human Rights Act.

All interested applicants are encouraged to submit a cover letter and resume outlining how you meet these qualifications to [hr@xatsull.com](mailto:hr@xatsull.com).

**Closing Date: Open until filled**

Applications are assessed as they are received therefore early application is recommended. Applications will only be considered from those eligible to work in Canada. All applicants who require a work permit or sponsorship for employment in Canada will not be considered.

Candidates who meet the above criteria will be contacted for an interview. Proof of certifications will be required prior to employment.

Work Location: In person

