



EARLY CHILDHOOD EDUCATION ASSISTANT

Type of Position: Full-time, Permanent

About the Position:

Xat'sull First Nation, a thriving Indigenous community near Williams Lake, is deeply rooted in its rich culture, heritage, and breathtaking natural surroundings. With 125 band members residing on-reserve and 300 off-reserve, our Nation is dedicated to fostering the growth and well-being of our youngest members through high-quality early learning programs.

Reporting to the Daycare Supervisor and working under the guidance of the Early Childhood Educator (ECE), the Early Childhood Education Assistant (ECEA) provides essential support in the 3-5 age daycare program, which offers 16 available spots. This role assists in implementing daily activities, fostering a safe and nurturing environment, and supporting children's emotional, social, and cognitive development. The ECEA helps with classroom management, meal and nap routines, and engages children in play-based learning that reflects Xat'sull First Nation's culture, values, and language. Additionally, this position works closely with families and the ECE to ensure every child receives the care and support they need to thrive in their early years.

Skills and Qualifications

Knowledge, Skills, and Abilities:

- Proven ability to support early childhood education programs and assist in curriculum implementation.
- Ability to work collaboratively with the Early Childhood Educator (ECE) and other staff to create a nurturing learning environment.
- Strong organizational and time management skills to assist in daily routines and classroom activities.
- Knowledge of the Child Care Licensing Regulation and Early Learning Framework.
- Proficiency in assisting with documentation, observations, and child development reporting.

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- Understanding of early childhood development, play-based learning, and the importance of a supportive learning environment.
- Awareness of First Nations' needs, issues, and concerns, particularly in early childhood education.
- Ability to demonstrate cultural awareness and sensitivity in interactions with children, families, and the community.
- Dedication to the role and commitment to the Xat'sull First Nation community.

Experience and Education Requirements:

- Early Childhood Education Assistant (ECEA) Certification from a recognized institution (or willingness to obtain).
- Minimum of 1+ years experience working with young children in an early learning environment, preferably with Indigenous families.
- Experience in assisting with inclusive and culturally relevant learning environments.
- Current First Aid and CPR Certification (or willingness to obtain).

Other Requirements:

- Professional appearance and conduct.
- Adherence to all Xat'sull First Nation Policies and Procedures and commitment to the values and culture of the Xat'sull First Nation.
- Successful completion of a criminal records review and police record check, as required by licensing regulations.

All interested applicants are encouraged to submit a cover letter and resume outlining how you meet these qualifications to hr@xatsull.com.

Closing Date: Open until filled

Applications are assessed as they are received therefore early application is recommended. Applications will only be considered from those eligible to work in Canada. All applicants who require a work permit or sponsorship for employment in Canada will not be considered.

Candidates who meet the above criteria will be contacted for an interview. Proof of certifications will be required prior to employment.

Work Location: In person