



CHILD AND FAMILY JURISDICTION COORDINATOR

Type of Position: Full-time, temporary

About the Position:

Xatsùll First Nation (XFN), a dynamic Indigenous community, is seeking a dedicated and detail-oriented Child and Family Jurisdiction Coordinator to join our team. Located near the vibrant city of Williams Lake, our Nation is deeply rooted in our rich heritage, culture, and breathtaking natural surroundings. With a population of 125 band members residing on-reserve and 300 off-reserve, our Nation continues to grow and prosper.

The Child and Family Jurisdiction Coordinator contributes to the successful operations of Xatsùll First Nation's Child and Family Services program in alignment with the organization's vision, objectives, and strategic direction. The role focuses on leading the work under the Act respecting First Nations, Inuit and Métis children, youth and families (previously Bill C-92). to reclaim and exercise jurisdiction over child and family services. The Coordinator will ensure that the transition to full jurisdiction is achieved through effective project management, collaboration, and integration of Xatsùll cultural values and traditional laws. Working closely with the Child and Family Jurisdiction Engagement Worker, the Coordinator is a strong advocate for the wellbeing of children and families, with excellent communication skills and the ability to build productive relationships with internal and external stakeholders.

Skills and Qualifications

Knowledge, Skills, and Abilities:

- Ability to use with proficiency the Microsoft Office Suite
- Ability to prepare and make research and report recommendations
- Strong attention to detail, analytical skills, and knowledge of research practices
- Ability to work independently and as part of a team
- Ability to build effective interpersonal relationships
- Ability to communicate effectively both orally and in writing, with a focus on drafting reports and newsletters
- Ability to synthesize information and feedback into easily understood and audience appropriate presentations
- Problem Solving and Conflict Resolution skills

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email: reception@xatsull.com
www.xatsull.com

- Possess a valid driver's license and possess a reliable vehicle.
- Demonstrate a dedication to the role and to the XFN community.

Experience and Education Requirements:

- 4-5 years of experience in child welfare, Indigenous governance, or a related field.
- Experience working with First Nations communities and organizations.
- Knowledge of Bill C-92 and the legislative framework for First Nations jurisdiction over child and family services.
- Familiar with Secwepemc culture and traditions

Directly Supervises

- Child & Family Engagement Worker

Other Requirements:

- Professional appearance.
- Follow all Xat'sull First Nation Policies and Procedures and display a commitment to the values and culture of the Xat'sull First Nation.
- Ability to undergo an appropriate criminal records review and police record check successfully and periodically is required.

All interested applicants are encouraged to submit a cover letter and resume outlining how you meet these qualifications to hr@xatsull.com.

Closing Date: Open until filled

Applications are assessed as they are received therefore early application is recommended. Applications will only be considered from those eligible to work in Canada. All applicants who require a work permit or sponsorship for employment in Canada will not be considered.

Candidates who meet the above criteria will be contacted for an interview. Proof of certifications will be required prior to employment.

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