



ENVIRONMENTAL AND REGULATORY COORDINATOR

Type of Position: Full-time, permanent

Closing Date: Until Filled

About the Position:

Xatsúll First Nation, a dynamic Indigenous community, is located near the vibrant city of Williams Lake, our Nation is deeply rooted in our rich heritage, culture, and breathtaking natural surroundings. With a population of 125 band members residing on-reserve and 300 off-reserve, our Nation continues to grow and prosper.

Reporting to the Natural Resources Manager, the Environmental and Regulatory Coordinator is responsible for providing technical assistance, coordination, and guidance on environmental matters, both on and off-reserve. The Environmental and Regulatory Coordinator will actively participate in various initiatives, collaborating with community partners to integrate traditional knowledge into environmental and regulatory processes, ensuring the protection of Xatsúll First Nation's rights, title, and interests.

Skills and Qualifications

Knowledge, Skills, and Abilities:

- Knowledge and understanding of First Nations communities, ancestral responsibilities, title and rights, Indigenous sovereignty, culture, and history related to reconciliation including the UN Declaration of the Rights of Indigenous Peoples (UNDRIP) are essential
- Familiarity with Xatsúll First Nations territory and history, title, rights, and governance
- Knowledge of Secwepemc language, culture, and history is an asset
- Strategic thinker with excellent analytical and problem-solving skills
- Strong written and verbal communications skills
- Experience implementing, monitoring, evaluating, and proposing changes to environmental programs, as well as conducting fieldwork and assisting with technical reporting.
- Familiarity with British Columbia's regulatory processes and policies relevant to natural resource extraction activities.
- Familiarity with the Impact Assessment Agency of Canada and the new Impact Assessment process.
- Able to work independently and proactively to identify and address new opportunities
- Strong interpersonal skills to build professional and cooperative relationships with colleagues, community, and external organizations
- Ability to multi-task, work on various projects simultaneously, and adhere to tight deadlines while staying on track and upholding attention to detail
- Ability to maintain confidentiality and use tact and good judgment in dealing with sensitive and complex issues
- Intermediate level of proficiency in the use of computer programs including Microsoft Office, digitized mapping, and

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internet applications

Experience and Education Requirements:

- Bachelor's degree in a related field such as environmental sciences, with a focus on natural resource management, biology, ecology, geography, forestry, chemistry, geochemistry, limnology, hydrology, geology, or related disciplines.
- One to three years of progressive experience in environmental regulatory services is preferred.

Other Requirements:

- Follow all Xat'sull First Nation Policies and Procedures and display a commitment to the values and culture of the Xat'sull First Nation.
- Ability to undergo an appropriate criminal records review and police record check successfully and periodically is required.

All interested applicants are encouraged to submit a cover letter and resume outlining how you meet these qualifications to hr@xatsull.com.

Closing Date: Open until filled.

Applications are assessed as they are received therefore early application is recommended. Applications will only be considered from those eligible to work in Canada. All applicants who require a work permit or sponsorship for employment in Canada will not be considered.

Candidates who meet the above criteria will be contacted for an interview. Proof of certification will be required prior to employment.

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