



Fraser River Run

The monthly newsletter of Xat'süll First Nation



FIRST AID COURSE TAKEN IN COMMUNITY GYM

Xat'süll is looking to employ the participants who aren't already part of staff in the summer months.

Pelltsekúlecwten (root digging month) – April

A message from Kúkpi7 Rhonda Phillips

Weyt-kp xwexwéytep
(Hello everyone),
Hard to believe that April is already upon us. I hope that everyone is well and that you are getting out and enjoying the sunshine. I have been keeping quite busy these last couple of weeks, reading and learning about the different agreements and boards we have in place, as well as getting to know the rest of the Council members. I met briefly with our staff, and plan to meet the staff in the different departments this coming month, to hear about the exciting projects they have going on in their areas. We have been fortunate to have Sheila Silva, who is our Director of Finance, step up and fill the interim Band Administrator role until we are able to hire someone full-time.

I would like to thank everyone who came out and exercised their right to vote in the Chief elections. It is important to exercise your democratic right in choosing a leader. I thank those who had confidence and voted for me. I am truly humbled to have you believe in me. For others, I ask that you please keep an open mind, and give me the chance to live up to the promises I made in my platform. I look forward to meeting everyone.

If you would like to be on an email list for regular updates from myself, please send me an email at chief@xatsull.com. I am open to hearing your questions, comments and suggestions you may have for the betterment of our Nation as a whole. We have Council meetings scheduled every two weeks, which



are held via Zoom on Thursdays from 6 – 9 p.m. You are more than welcome to join us. The next meeting will be held on April 6, 2023.

As many of you know we have Council elections for two Councillors coming up in May. I invite you to reach out to each of the candidates, get to know them, and hear what their vision is for Xat'súll. They will have their contact information available for everyone, so please don't be shy; call or email them. I know they will be open to speaking to you. We will be holding a candidates' forum on April 5, 2023, where they will share their platform and

be available to answer questions you may have, so please join us in person or online.

I want to thank Sheri Sellars, for her leadership these past four years, I raise my hands up, as it takes great courage to step up to be Chief. I also want to thank Councillor Mike Stinson and Councillor Crystal-Rain Harry, for their hard work and dedication to our community. I wish them all the very best on the next part of their journey and future endeavours.

I look forward to meeting everyone, and I pray you will have a great month. Until next time, take care and stay safe.

Finance Director Sheila (Silva) Ananthan appointed as interim Band Administrator

Finance Director Sheila (Silva) Ananthan has been appointed as the interim Band Administrator for Xat'sull First Nation following the resignation of Band Administrator Norman Champagne.

"We'd like to thank Norman for his hard work and dedication since coming on board in 2021," says Kúkpí7 Rhonda Phillips.

"Norman Champagne was instrumental in building the excellent team we have at Xat'sull, including Finance Director Sheila Silva who will be filling the role until a permanent replacement can be found."

Ananthan is a Chartered Professional Accountant

(CPA) who, prior to joining Xat'sull, B.C., has worked in the private and public sectors (federal and territorial) in every province and territory except Saskatchewan. In addition to her experience in finance, she has worked in health, education, social assistance and community infrastructure programs making her more than qualified to lead the team forward.

"We are sad to see him go and would like to have had him continue leading our staff but we respect his decision to move on. His expertise and insight will be missed," says Phillips. "We wish him all the best in his future



endeavours as well as safe travels."

For any questions,

please email communications@xatsull.com.

March updates from Xat'sull Chief & Council

RHONDA PHILLIPS SWORN IN

Rhonda Phillips was sworn in as Kúkpí7 on March 15. She won the election with 88 votes against Sheri Sellars with 75 votes. One ballot was spoiled. Congratulations to Rhonda on stepping into the role of Chief!

LIMITED PARTNERSHIPS REPORTING

Chief and Council

approved to change the fiscal year end for some of the limited partnerships Xat'sull has from Dec. 31 to March 31. The change means that reporting deadlines now align with the Band's March 31 fiscal year end.

MOBILE APP IN DEVELOPMENT

Hawks Solutions has been hired to develop a mobile app for Xat'sull. The app is funded by

Indigenous Services Canada until 2026 and should consequently bear no cost to Xat'sull barring any customization not already included. The app will help Xat'sull to keep members better informed on events, notices, documents and updates and will be available for free to members.

FINANCIAL DELEGATION

A preliminary Financial

Delegation Matrix outlining who has delegated authority to sign revenue and expense contracts on behalf of Chief and Council has been approved. This promotes greater accountability for the Band Administrator and Department Heads and promotes efficiency for operations. The Matrix will form part of the Financial Delegation Policy and be updated, as necessary.

ELECTION NOTICE



Xat'sūll First Nation

Nomination meeting held March 28, 2023

Preliminary Nominations for Councillors - Two (2) Position

(A Final List of Candidates will be provided Monday, April 3rd)
(Any spelling mistakes in nominee names will be corrected)

Nominees	Nominated By	Seconded By
DIXON, Donna	Bev Sellars	Debbie Peterson
JAKESTA, Janelle	Denise Sellars	Brenda Phillips
PHILLIPS, Antoine	Catherine Mills	Ada Phillips
PHILLIPS, Joanne	Catherine Mills	Kye Mills
PHILLIPS, Thomas	Brenda Phillips	David Pop
SELLARS, Marjorie	Bev Sellars	Janelle Jakesta
SELLARS, Robert	Mike Stinson	
SELLARS, Sheri	Kye Mills	Vince Mills

To stand as a candidate, each nominee has until 8 PM on April 2, 2023 to submit a completed candidate acceptance form to the Electoral Officer (which includes a declaration that they will attend the all-candidate forum and will submit a campaign platform).

An election to elect one (2) Councillors for Xat'sūll will be held May 9, 2023.

All Candidates Forum - Wednesday, April 5, 2023 from 6:00 to 8:00 PM
Location - Xat'sūll Community Hall

Ron Laufer
Electoral Officer

March 28, 2023

Electoral Officer: Ron Laufer Mobile: 604-715-4777 Email: ronlauferelections@gmail.com
P.O. Box 96125, Mountain View PO, Vancouver, BC V5V 0H7

Xatsùll First Nation



Notice of Election

Notice is hereby given to the electors of the Xatsùll First Nation that an election will be held for the purpose of electing two (2) Councillors.

Election Day – May 9, 2023 9:00 AM - 8:00 PM

LOCATION: Community Hall (3405 Mountain House Rd.)

A copy of the List of Candidates and Xatsùll Custom Election Code are posted in the Xatsùll Administration Building and can also be found on the Xatsùll website at: <https://www.xatsull.com/>. A copy of the Voters List is available for review at the Xatsùll Administration Building during business hours.

Ballots will be counted and results declared in the Community Hall immediately following the close of polls on May 9, 2023.

Mail-in Ballot packages will be sent to all eligible electors ordinarily residing off reserve, to their last known address of record with the Nation. It is your responsibility to ensure your address is up to date. You may contact the Electoral Officer to update your address. Any Elector normally resident on reserve may request a Mail-in Ballot package from the Electoral Officer. This should be done as soon as possible to ensure ballots can be returned by election day (requests made after April 29th will not be fulfilled).

Any elector that received a mail-in ballot package may vote in person on Election Day if they (i) return the Mail-in Ballot to the Electoral Officer at the polling station, or (ii) swear a written declaration before the Electoral Officer, a justice of the peace, notary public or duly appointed commissioner for taking oaths that the Mail-in Ballot is lost or destroyed.


Electoral Officer

Given under my hand at Vancouver,
this 29th day of March, 2023

Please contact the electoral officer anytime for assistance with anything about the election process:

Electoral Officer: Ron Laufer P.O. Box 96125, Mountain View, Vancouver, BC V5V 0H7
Mobile: 1-833-443-VOTE (8683) Email: ronlauferelections@gmail.com



ALL CANDIDATES FORUM

There will be an All Candidates Forum for the upcoming Councillor election on:

APRIL 5 FROM 6 TO 8 P.M.

Doors open at 5:30 P.M.

Please call reception at 250-989-2323 if you need a ride to the gym.

The meeting will be available over Zoom:
<https://us02web.zoom.us/j/82108461979>

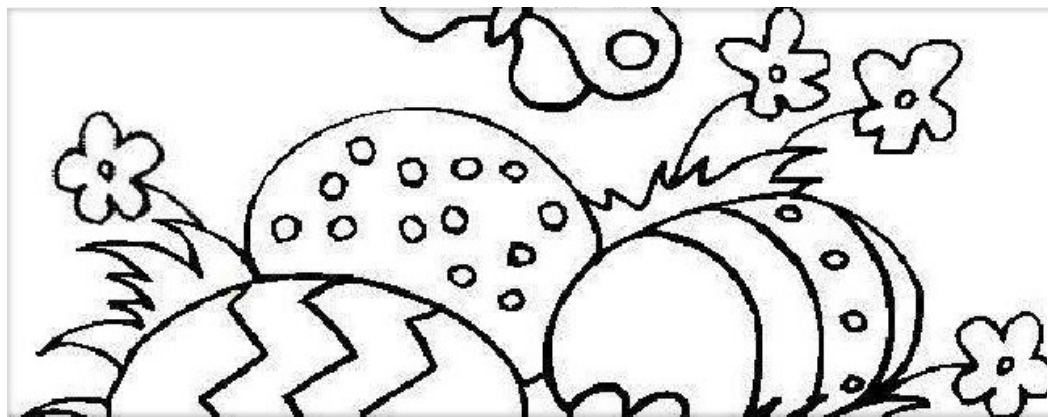


Jennifer Stinson, Social Development Manager

April

2023

SOCIAL DEVELOPMENT DEPARTMENT



Hi everyone,
Just an update on the Pre – Employment Program, it is on pause now, it will be resuming up again in the next month. They will be doing the program a bit different this round. The S.A.G.E program is hoping to do five weeks straight, and do life skills. Then after that focus on the Cert Training.

- Just a gentle reminder to all I.A. Clients, the Monthly Declaration Forms are due by April 14th, if not received by then, one's SA cheque will be delayed.
- And the household bills are also due by April 14th, one can drop them off at the front desk, or email them to me at socdev@xatsull.com

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6 Food Bank 1:30 – 4:00 pm	7 OFFICE CLOSED EASTER WEEKEND	8
9	10 OFFICE CLOSED	11	12 Mid-Month	13	14 MONTHLY DECLARATION DUE & HOUSEHOLD BILLS DUE	15
16	17	18	19	20 Food Bank 1:30 – 4:00 pm	21	22
23	24	25	26 SA Day	27	28	29
30						

April 2023

Xat'sūll Health Station Events Calendar

Call 250-989-2355 for rides needed for medical travel, it must be booked on Monday for Wednesday's Travel

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 Counselling 1:00-4:00pm	4 Sewing Night 4:00-7pm	5 Foot Care wSandra 10:00-3:00pm Health Challenge Check In 10am-12pm	6 Easter Dinner/ DJ Dance/ Egg Hunt 5:00-10pm Gym	7 Good Friday Statutory Holiday Office closed	8
9	10 Easter Monday Statutory Holiday Office closed	11 Foot Care w Ayla 9:00-4:30pm Parents Group Luncheon 12:00-2pm	12 Med Travel Health Challenge Check In 10am-12pm	13 Nurse Practitioner 9:00-12pm Veggie Day 1:00-4:00pm	14	15
16	17 Counselling 1:00-4:00pm Massage 12:0-8:00pm	18 Sewing Night 4:00-7pm Massage 12:0-8:00pm	19 Physiotherapy 9am-12pm Health Challenge Check In 10am-12pm Massage 12:0-8:00pm	20 Massage 8:30-4:30pm	21 Massage 8:30-4:30pm	22
23	24 Counselling 1:00-4:00pm	25	26 Med Travel Health Challenge Check In 10am-12pm	27	28	29
30						



Youth Calendar

April

2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Age 13-18		Ages 6-12	Ages 13-18	Ages 19-29	All Ages	
2	3	4	5	6	7	8
		CLOSED	Vision boards 4:30pm-7:30pm Health Boardroom	Easter Dinner 6:00pm-10pm Gym	CLOSED	CLOSED
9	10	11	12	13	14	15
CLOSED	CLOSED	Splotch Art 4:30pm-6:30pm Health Boardroom	Youth Council	Vision Boards 5:00pm-8:00pm Gym	Movie Night 5:15pm-8:30pm Gym	
16	17	18	19	20	21	22
Indoor Rodeo 12:00pm-6:00pm		Flip Book 4:30pm-6:30pm Education Room		Power of Gratitude 5:00pm-8:00pm Gym	Movie Night 5:15pm-8:30pm Gym	
23	24	25	26	27	28	29
Nature Walk 12:0pm-4:00pm		Freeze Tag 4:30pm-6:30pm Gym	Youth Council	Baking 5:00pm-8:00pm Gym	Pro D Day (Ages 6-18) 8:30pm-4:30pm Gym	
30						
Swimming 12:00pm-4:00pm						

We are so excited to be starting up Youth programming for ages 6-29. We will have 3 age groups, 6-12, 13-18, and 19-29. April will be our trial run to see if the dates and times work for the Youth. We want to run exciting and event filled programs for all the Youth.

You can reach the Youth Coordinators, Dionne at youthcoord@xatsull.com and Keegan at youth@xatsull.com

*Events are subject to change due to unforeseen circumstances

VEGGIE BAG

**THUR, APRIL 13th, 2023
1:00-4:00 pm
XATŚŪLL HEALTH STATION**

This is the next veggie bag day for households on reserve. If you have already signed up, you will be automatically added to the list. Call Health at 250.989.2355 to be added to the list. Can be delivered or picked up from Health Station.





**APRIL
6TH**

**Doors open
4:30pm**



EASTER DINNER, DJ DANCE & EASTER HUNT



TIME
DINNER: 6pm
DANCE: 7-10pm

Xats'ul Gym

Join us for a Easter Egg Hunt, Dinner & DJ Dance. Dinner, refreshments and rides are provided. Games, crafts, dance spot prizes, door prizes & Easter goodies for the children.

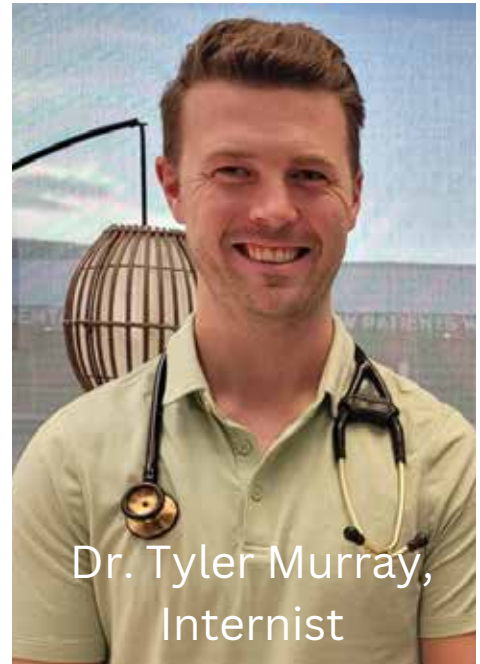
Call Health at 250-989-2355 to sign up



Dr. Murray's next visit to community will be May 9-12

He sees patients with these chronic conditions:

- diabetes
- chronic kidney disease
- heart issues
- COPD & asthma
- post-stroke
- neurological symptoms
- blood work abnormalities
- suspected arthritis



Dr. Tyler Murray,
Internist

Internist Dates

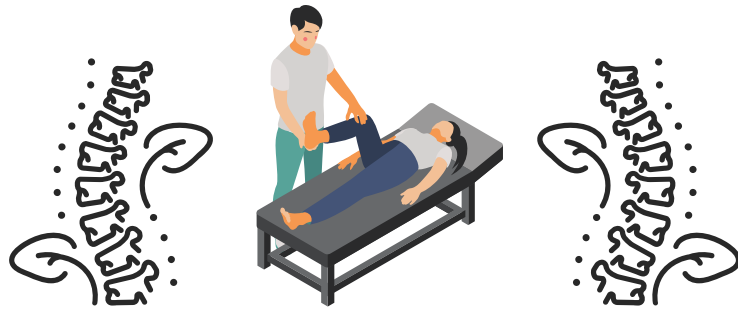
May	May	May	May
9	10	11	12
Esket 9am - 3pm	DC/CC- AM Xatsull - PM	Canim - AM WLFN- PM	TCHSS - AM 9am - 12pm

**If you would like to see Dr. Murray, you will need
a referral from you doctor or Nurse Practitioner**

For questions, or If you do not have a
family doctor or Nurse Practitioner,
please call Stacey, the Nurse at
250-305-4162



PHYSIOTHERAPY DATES



March 1

Dog Creek: 9:30 am - 4:30 pm

March 8

WLFN: 10:00am - 4:30 pm

March 22

Xatsull: 8:30am - 12:00pm

WLFN: 1:00pm - 4:30pm

March 29

Canoe Creek: 9:30 am - 4:30 pm

April 5

WLFN: 10:00 am - 4:30 pm

April 19

Xatsull: 8:30 am - 12:00 pm

WLFN: 1:00 pm - 4:30 pm

April 26

SXFN: 9:30 am - 4:00 pm

**CALL YOUR COMMUNITY
HEALTH STATION TO BOOK
YOUR APPOINTMENT**



THREE CORNERS HEALTH SERVICES SOCIETY

Foot Care with Sandra for home care clients



Dog Creek
April 4

Xatsull
April 5

Canoe Creek
April 6

WLFN
April 11

APPOINTMENTS WILL BE 1 HOUR PER CLIENT

If you would like more information on Foot Care or
would like to make an appointment please call

Sandra at TCHSS
250-398-9814





MASSAGE

WITH KIM LITTLEWOOD
OF NORTH OF 7 BODYWORKS & MASSAGE

MAR 6-10th, 2023
APR 17-21st, 2023

All March appointments will be moved to April. If you had an appointment it will now be the week of April 17-21, same day and time.

MON	12:00-8:00 PM
TUE	12:00-8:00 PM
WED	12:00-8:00 PM
THUR	8:30-4:30 PM
FRI	8:30-4:30 PM

The appointments are 1 hour & 20 minutes long | 25 spots available
Book as soon as possible

We ask if you are sick to please cancel your appointment
To book an appointment, call Health at 250.989.2355.

April



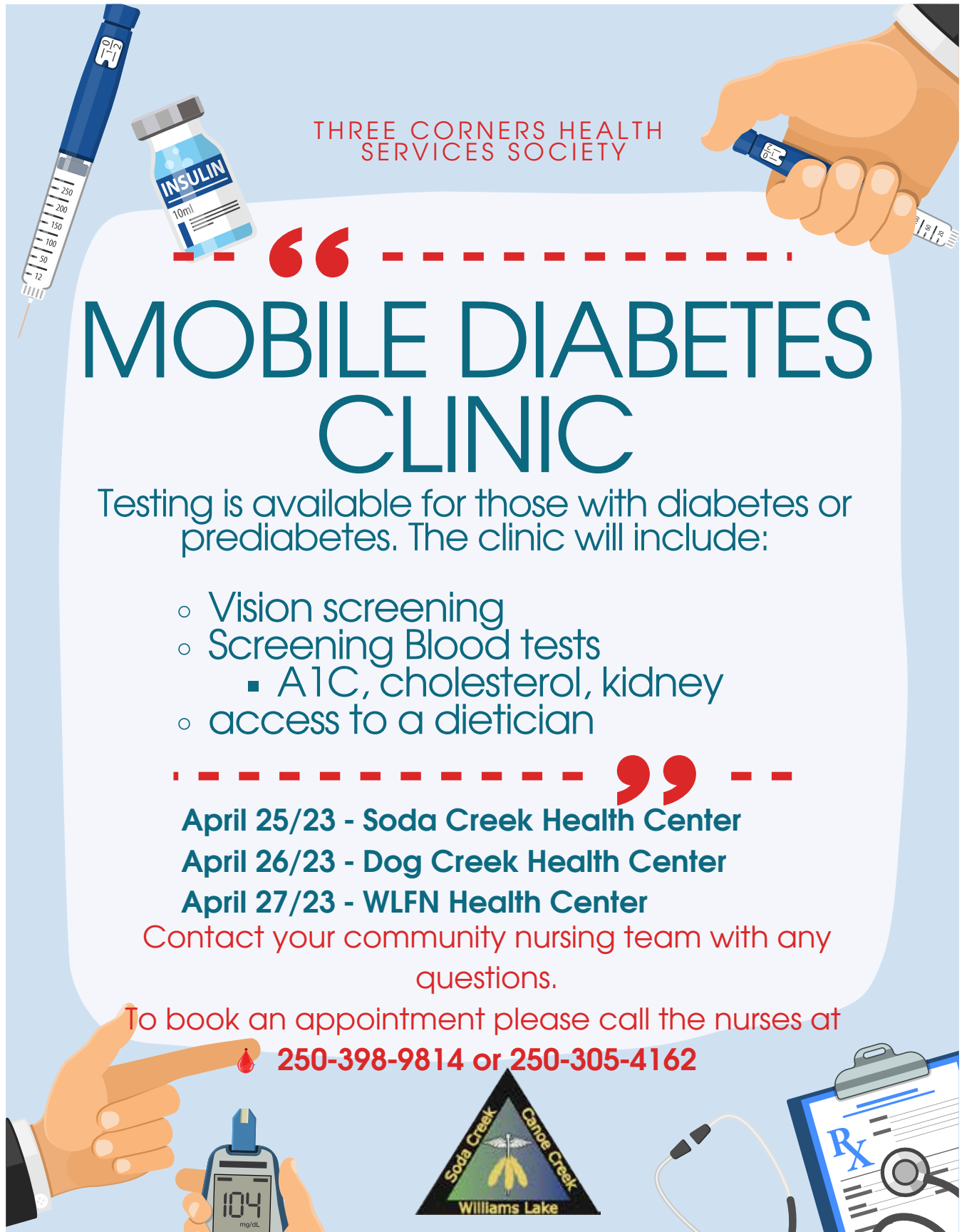
Bill McGinnis Clinical Counsellor

Xatsull Monday's - 1:00pm - 4:00pm
WLFN Tuesday's - 10:00am - 3:00pm
Dog Creek Wed - 10:00am - 12:00pm
Canoe Creek Wed - 12:45pm - 3:45pm

Esket Thurs Apr 6 - 9am - 2pm
Canim Lake Thurs Apr 13 - 10am - 3pm
Esket Thurs Apr 20 - 9am - 2pm
Canim Lake Thurs Apr 27 - 10am - 3pm

For an appointment with Bill please call
250-267-3034





THREE CORNERS HEALTH SERVICES SOCIETY

“ — — — — — ”

MOBILE DIABETES CLINIC

Testing is available for those with diabetes or prediabetes. The clinic will include:

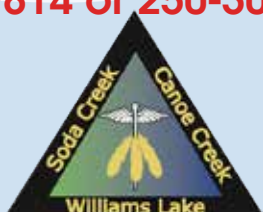
- Vision screening
- Screening Blood tests
 - A1C, cholesterol, kidney
- access to a dietician

— — — — — ”

April 25/23 - Soda Creek Health Center
April 26/23 - Dog Creek Health Center
April 27/23 - WLFN Health Center

Contact your community nursing team with any questions.

To book an appointment please call the nurses at **250-398-9814 or 250-305-4162**





DEADLINE REMINDER

2023-2024 Post-Secondary
Sponsorship Applications **MUST** be
in by 4:00pm, **May 15, 2023**

Applications are available at:
www.xatsull.com or call
250-989-2323 ext. 104

Hand deliver, mail to the
XFN or submit by email to
educationmanager@xatsull.com
Fax: 250-989-2300



Xatśūll First Nation

Will be closed

Tue, April 4th, 2023

8:30am-4:30pm

for late Jimmy Michel's funeral

We will reopen

Wed, April 5th, 2023

8:30am

Apologies for any inconvenience

In case of emergency, please contact the Band

Office at 250-989-2323, ext. 126



Plan W & Pacific Blue Cross Benefit Coverage **Presentation**

Three Corners Health Services Society and our Pharmacist will be presenting to the communities about Plan W benefit coverage.

At each of the presentations community members will have the opportunity to ask any questions they may have. To ensure you don't miss this great opportunity see the dates and locations below as spots are limited.

April 18th 11:00 - 2:30 Xatsull

**April 19th 11:00 - 2:30 Stswecem'c
Xget'tem**

For more information please call
Sandra or Kayla at TCHSS
250-398-9814

Please register at your community
health station



Central Interior Primary Care Network (PCN)

Child & Youth Mental Health Clinician

Rowan Beaulieu

250-267-2037



SXFN Mondays - 10am - 4pm

WLFN Tuesdays - 9am - 4pm

Xatsull Wednesdays - 10am - 3:30pm

Esket/Canim Lake Thurs - 10am - 3pm

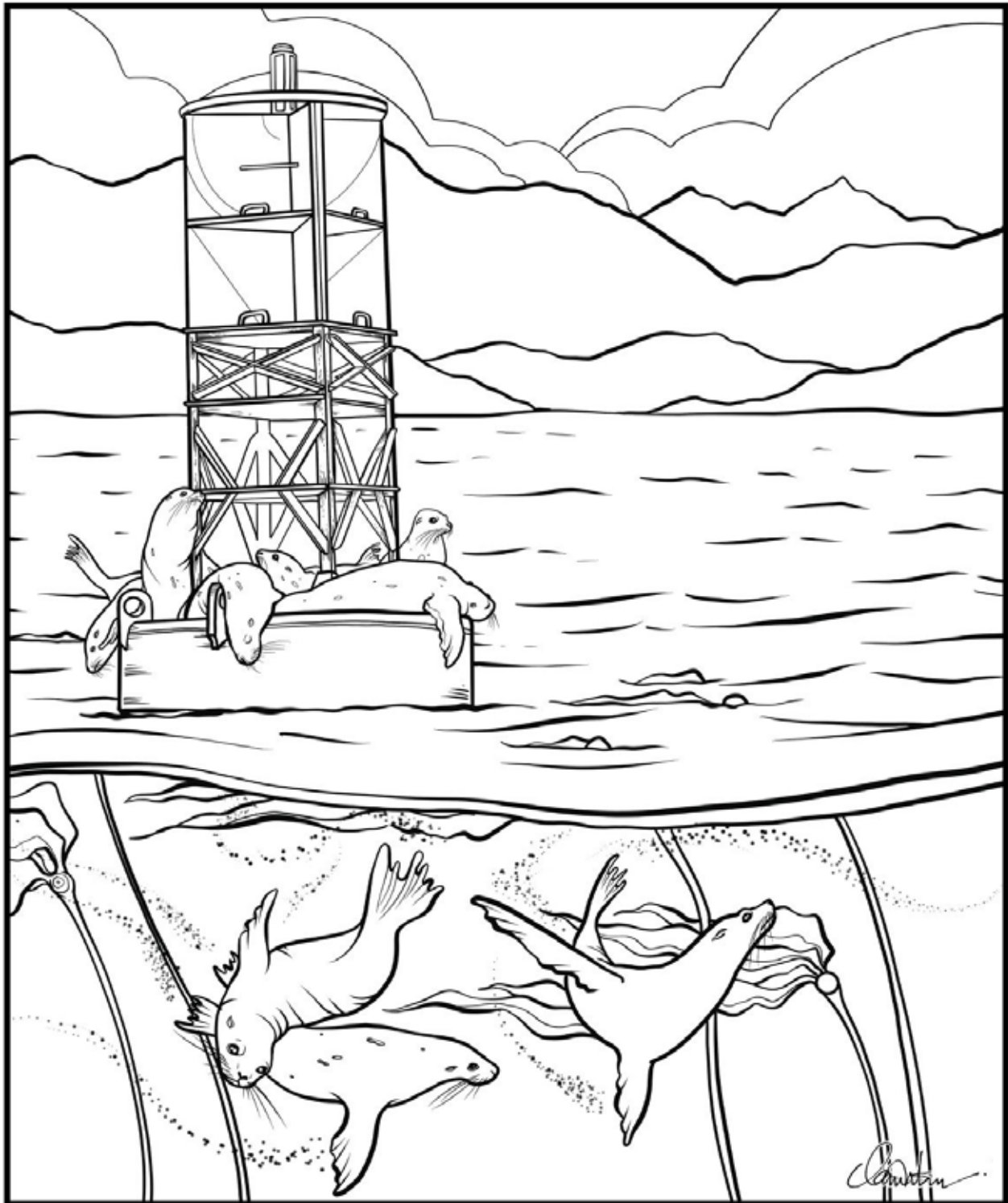
April 6th - Canim Lake

April 13th - Esket

April 20th - Canim lake

April 27th - Esket

THE WAITING GAME - COLOURING PAGE



CLAIRE VICTORIA ART | www.clairevictoria.art | [f](https://www.facebook.com/clairevictoria.art) [@clairevictoria.art](https://www.instagram.com/clairevictoria.art)

	3	6	9					
2				8				5
			1		6	8		
	2	7	4		1		9	
	1						4	
	4		2		8	7	3	
		2	8		5			
1				3				6
					9	2	8	

EASY PUZZLE

	4	3	7		5			
		5	2		1		4	
	6	2			4	8		
						4	8	
	8			7			3	
	5	9						
		6	9			5	7	
	7		4		2	1		
			6		7	9	2	

MEDIUM PUZZLE

	1						6	
	4				7		9	
		2						8
7	6			8	2	4		
	2	8	6		4	9	1	
		4	3	7			2	6
2						1		
	8		5				4	
	9						3	

HARD PUZZLE

			3			1		6
					9	2	5	4
				1		3	9	
		4	2	9				
	1		7		8		6	
				5	6	9		
	4	5		8				
1	7	8	9					
2		6			7			

VERY HARD PUZZLE

PUZZLES

8	3	6	9	5	7	1	2	4
2	7	1	3	8	4	9	6	5
5	9	4	1	2	6	8	7	3
3	2	7	4	6	1	5	9	8
9	1	8	5	7	3	6	4	2
6	4	5	2	9	8	7	3	1
7	6	2	8	4	5	3	1	9
1	8	9	7	3	2	4	5	6
4	5	3	6	1	9	2	8	7

EASY SOLUTION

1	4	3	7	8	5	6	9	2
8	9	5	2	6	1	3	4	7
7	6	2	3	9	4	8	5	1
6	3	7	1	2	9	4	8	5
4	8	1	5	7	6	2	3	9
2	5	9	8	4	3	7	1	6
3	2	6	9	1	8	5	7	4
9	7	8	4	5	2	1	6	3
5	1	4	6	3	7	9	2	8

MEDIUM SOLUTION

8	1	7	2	9	5	3	6	4
5	4	6	8	3	7	2	9	1
9	3	2	4	6	1	5	7	8
7	6	9	1	8	2	4	5	3
3	2	8	6	5	4	9	1	7
1	5	4	3	7	9	8	2	6
2	7	3	9	4	6	1	8	5
6	8	1	5	2	3	7	4	9
4	9	5	7	1	8	6	3	2

HARD SOLUTION

4	5	9	3	7	2	1	8	6
7	3	1	8	6	9	2	5	4
6	8	2	4	1	5	3	9	7
5	6	4	2	9	3	8	7	1
9	1	3	7	4	8	5	6	2
8	2	7	1	5	6	9	4	3
3	4	5	6	8	1	7	2	9
1	7	8	9	2	4	6	3	5
2	9	6	5	3	7	4	1	8

VERY HARD SOLUTION

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JOB OPENING

RECEPTIONIST



Xatsúll First Nation (XFN) in Williams Lake, B.C., is looking for a Receptionist to join their team. Reporting to the Executive Assistant, the Receptionist, under minimal supervision, carries out reception and general administrative duties. As the first point of contact for XFN, the receptionist will greet and welcome people arriving at the Band office in a professional and courteous manner. The receptionist will direct visitors to the appropriate staff member, answer and forward telephone calls, take messages and perform other clerical duties.

WHY WORK HERE

We believe that in order to get the best out of our employees, we must ensure our employees are well supported. We don't just offer a standard benefits package, but we go beyond what's expected. In addition to competitive wages and excellent benefits, we offer a friendly work environment and support professional development. Finally, working at XFN, you will be leading meaningful work to support our community for the benefit of current and future generations. Our primary goal is to make our members' lives better now and in the future.

We are a Northern Secwépemc Nation, in the Cariboo, surrounded by a vast network of forests, lakes and rivers, grasslands, mountains, beautiful neighbourhoods, wonderful people and a rich cultural history. Adventure and exploration await you in this lifestyle abounding in nature, outdoor activity and wildlife.

DUTIES & RESPONSIBILITIES

- Greet people arriving at the Band office, direct them to the appropriate contact.
- Answer incoming telephone calls, direct inquiries, provide information, screen calls and take messages, as required.
- Maintain office telephone extensions' directory and updates the directory periodically. Distributes the updated list to staff with the assistance of Communications
- Copy and distribute incoming mail and faxes after date stamping and logging into the computer; organize outgoing couriers, prepares mail with appropriate postage, delivering outgoing mail and collecting new mail daily
- Ensure the general tidiness and maintains the main entrance/reception/staff lunchroom area.
- Perform general administrative duties including maintaining bulletin boards, faxing, photocopying, data entry, and word processing of correspondence and other documents
- Arrange for servicing of office equipment and orders office/coffee supplies
- Organize and maintains copy room with supplies and forms required and ensures it is tidy
- Perform all closing procedures required at the end of the day
- Other related duties as assigned by the Executive Assistant

The duties listed are provided as examples of area of responsibility and are not intended to create limits to responsibility but to help understand the scope of the position. All staff are expected to be team oriented and maintain confidentiality of all information gained while working with the organization.

ESSENTIAL EDUCATION, SKILLS, AND QUALIFICATIONS

- High school diploma or equivalency
- Six (6) months to one (1) year of experience, providing administrative, clerical or co-ordination services
- Accurate typing speed of 40 words per minute
- Proficiency in the use of computer programs for word processing, databases, spreadsheets, email and the internet, to the intermediate level (capable of using a large number of functions and feel confident using the program)
- Must have strong organizational and communication skills
- Ability to deal tactfully and effectively with clients, customers, suppliers, and co-workers
- Ability to self-regulate, meet deadlines, have attention to detail
- Recognizes and respects all cultural diversity and has an understanding of Aboriginal culture

JOB OPENINGS

RECEPTIONIST

EMPLOYMENT CONDITIONS

- A criminal record check upon hire and willingness to sign oath of, and maintain, confidentiality and disclose any potential conflicts of interest
- Must have a valid drivers license & provide a clean drivers abstract

HOW TO APPLY:

Please provide a cover letter and resume

EMAIL YOUR APPLICATION TO:

Human Resources

Email: hr@xatsull.com

MAIL YOUR APPLICATION TO:

Attention: Human Resources

Xat'sull First Nation

3405 Mountain House Road,

Williams Lake, BC V2G 5L5

WAGE/SALARY:

\$21.77/hr

APPLICATION DEADLINE: March 10, 2023

NOTE** Only those selected for an interview will be contacted.

Preference will be given to persons of Aboriginal ancestry as per Section 16(1) of the Canadian Human Rights Act.

JOB OPENING BUILDING & WATER OPERATOR



The Building Operator/Water Operator provides maintenance and support services in the community. This role requires strong maintenance skills, problem assessment and the ability to perform inspections on a regular basis.

WHY WORK HERE: We believe that in order to get the best out of our employees we have to make sure our employees are well taken care of. We don't just offer a standard benefits package but go beyond what's expected. Outside of competitive wages and excellent benefits, we offer a friendly work environment and support professional development. Finally, working at XFN, you will be leading meaningful work to support our community for the benefit of current and future generations. Our primary goal is to make our members' lives better both now and in the future.

We are a Northern Secwepemc Nation, in the Cariboo, surrounded by a vast network of forests, lakes and rivers, grasslands, mountains beautiful neighbourhoods, wonderful people and a rich cultural history. Adventure and exploration await you in this lifestyle abounding in nature, outdoor activity, and wildlife.

HOW TO APPLY: Please provide a cover letter and resume to our Human Resources department:

Email your Application to:

Human Resources
Email: hr@Xat'sull.com

Mail your Application to:

Attention: Human Resources
Xat'sull First Nation (Soda Creek First Nations)
3405 Mountain House Road,
Williams Lake, BC V2G 5L5

DEADLINE: Open until filled

WAGE: \$25 to \$30/hr

Duties and Responsibilities

1. Inspections all components of the commercial and office buildings including water treatment plants for proper function, this includes HVAC and the ability to make the necessary repairs
2. Tests water quality on a weekly basis and records data for all water systems, also monthly and quarterly testing will be done.
3. Check pumps, chlorine levels, flush hydrants and record daily water usage.
4. Maintains the slow sand filter system and iron/manganese removal filter system in proper working order
5. Performs day-to-day maintenance and minor repair duties for all assigned buildings
6. Checks and maintains heating system in the water buildings on a regular basis
7. Identifies repairs and completes work orders; obtains quotes for repairs as required
8. Maintain the water plants grounds in the way of grass and shrub trimming and snow removal
9. Purchase supplies for maintenance repairs as required
10. Trim grass around fire hydrants to kept clear and visible, also locate the ID markers for the curb stops. Fire hydrant servicing will also be required
11. Prepares and submits regular activity reports and statistics to appropriate agencies, such as First nation Health Authority, and the community
12. Completes and maintains accurate records for conditions in the water plants; complies with reporting requirements
13. Maintains, operates and reports on the conditions of Rose Lake Dam
14. Participates in various community, council and committee meetings
15. Other duties as assigned or required such as plumbing, electrical, carpentry, small engine repair but not limited to these, there will be other duties as required.
16. Reports to supervisor when or before making any adjustments to the water system or building HVAC.

The duties listed are provided as examples of area of responsibility and are not intended to create limits to responsibility but to help understand the scope of the position. All staff are expected to be team oriented and maintain confidentiality of all information gained while working with the organization.

BUILDING & WATER OPERATOR

Qualifications

Education:

- Graduation from High School Grade 12 or equivalent
- Level 1 Water Operator Certificate
- Possibility of training the right candidate if no water certification
- Building Operator Certification or Building Operator Experience

Competencies:

The Building/Water Operator should demonstrate competence in some or all of the following:

- Data Analysis - gathers, analyzes, and acts on information gathered as well as team and individual performance data
- Accountability – holds self accountable for achieving goals and personal development; delivers on commitments
- Communicating information – creates an environment where open, honest communication is valued and develops strong, cooperative relationships
- Planning & Organizing – plans and organizes time effectively to meet goals and timetables visualizing needs for the future

Skills and Abilities:

- Proficiency in the use of computer programs for word processing, databases, spreadsheets, email and the internet, to the beginner level (only require basic functions)
- Ability to work independently and build effective interpersonal relationships
- Ability to self-regulate, meet deadlines, have attention to detail, and respect confidentiality
- Recognizes and respects all cultural diversity and has an understanding of Aboriginal culture
- Problem Solving – uses critical thinking skills to analyze problems systematically, organise information, find root causes and generate options or solutions
- Plumbing, electrical, carpentry, automotive, electric motor and HVAC
- Use of power tools

Experience:

- Prefer two to three years as a building operator and water analysis
- Building maintenance and HVAC

Working Conditions:

- Travel will be required
- Hazards may include use of commercial/industrial cleaning chemicals, chlorine, climbing, lifting, carrying, pushing/pulling, operating tools and equipment
- Ability to perform the physical requirements of the job which include: carrying, lifting, standing and walking
- 8:30 to 4:30 at 7 hours per day but may fluctuate
- Receives direction from supervision and is required to report progress daily

Conditions of Employment:

- Must be able to obtain and maintain a Criminal Records Check
- Must be able to obtain and maintain a valid BC Driver's Licence
- Must provide a vehicle in good operating condition and appropriate vehicle insurance to meet program requirements OR access to company vehicle is provided and requires a valid Driver's Licence

General Category

- Operates as part of a team and is flexible about the boundaries and functions of the job
- Maintains open and professional communication with co-workers, board members and all others who do business with the society and band members
- Ensures that all internal and external deadlines are met
- Travels as required in the performance of their job
- Serves on committees as directed by supervisor
- Takes responsibility for identifying and upgrading of personal skills necessary to perform job duties
- Successfully completes all training courses undertaken at the direction of the supervisor
- Maintains confidentiality of all information seen, heard or obtained by virtue of employment
- Recognizes and respects all cultural diversity and has an understanding of Aboriginal culture.

Preference will be given to persons of Aboriginal ancestry as per Section 16(1) of the Canadian Human Rights Act.