



Xats'ull
3405 Mountain House Rd.
Williams Lake, BC V2G 5L5

Xats'ull Education Assistance Application (EAA)

A. Purpose of this Funding

To provide financial assistance to registered Xats'ull members that are committed to furthering their education/training program (formal/personal growth), and/or taking part in an activity related to their personal well-being and/or that of the community.

- Special consideration will be given to applications for trades training, or other related fields; and,
- Preference will be given to applicants not receiving full-time post-secondary funding.

Activities may include:

- Upgrading – Adult Education Programs
 - Tuition; books; supplies and incentive
 - Vocational & Skills Training Program
 - Tuition; books; supplies and incentive
1. Field trips (including cultural exchange programs) transportation, accommodation, food – up to a maximum of \$200 per year.
 2. Graduation expenses from high school and Post-Secondary institutions up to a maximum of \$400 per year.
 3. School supplies for children of Post-Secondary students, who **must** leave the Williams Lake area to further their education – this is a one-time support of \$200 per year, per eligible child.
 4. Education committee conference and training expenses to a maximum of \$1,000 per year.
 5. Educational support such as tutoring, short term classes, equipment, and supplies to a maximum of \$1,500 per year.
 6. Personal growth (e.g., Self-Awareness Programs, Parenting Skills, Cultural Awareness) to a maximum of \$3,000 per year.

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7. Extracurricular activities (e.g. clubs, sports and recreation) up to a maximum of \$600 per year.

All successful applicants will provide a written/visual report of their specified funded activity to the Xatsùll Education Committee and may be requested to share this report with the community.

B. Application for Funding

Applications for funding will be accessible through the Education Department and accepted on an on-going basis by the secretary/receptionist at Xatsùll.

Completed applications will include:

- 1.) Application
- 2.) Signed Applicant Information Release Form
- 3.) Signed Consent to Release Information
- 4.) Household Income & Expense Form
- 5.) Background Information on Program Costs

All applicants must be willing to volunteer for community services; Xatsùll Education Manager will assist in identifying and overseeing the community service work; and whenever possible, service hours will be in an area reflecting the funded training/or skills development.

Applications for education assistance must be submitted at least one month before the activity start date, and at least one week prior to the next scheduled Xatsùll Education Committee meeting date, in order to be considered for funding.

Late applications may be reviewed at the next scheduled Xatsùll Education Committee meeting, provided the program start date is not after the meeting date.

Applications will be date stamped and submitted to the Xatsùll Education Manager for verification of eligibility and completeness of application; if incomplete, Xatsùll Education Manager will work with applicant to complete application, for consideration by the Xatsùll Education Committee at the next Xatsùll Education Committee meeting.

The Xatsùll Education Committee will review eligible applications and make the decision to fund in whole or in part; according to the Xatsùll Education Committee Terms of Reference; education assistance funding purposes; the applicant's commitment to completing funded activity and reporting and available funding.

All applicants will be notified by the Xatsùll Education Manager, of the Xatsùll Education Committee's decision within 5 working days of the decision being made.

Applicants are limited to accessing education assistance once per year.

C. Meeting Dates:

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Xat'sūll Education Committee meets on a monthly basis. Please request exact date(s). It is the responsibility of the applicant to ensure all necessary information is received by the Xat'sūll Education Manager, one week prior to the Xat'sūll Education Committee meeting date, and at least one month before the program start date.

D. Appeals

A letter of appeal may be submitted to the Xat'sūll Education Manager, who will set-up a meeting date and time with the applicant to discuss their appeal with the Xat'sūll Education Committee.

Further appeals will be directed to Xat'sūll Chief and Council by the Xat'sūll Education Manager through the Band Administrator.

E. Funding Allocations

Based on available funding, funding will be provided for eligible expenses:

- a) directly to the applicant's specified provider of education/training program or activity, and/or
- b) reimbursed to applicant upon provision of original receipts.

Funding will only be provided for activities approved for, in writing by the Xat'sūll Education Committee.

F. Confirmation of Activities

All applicants that receive education assistance funding will submit receipts and written/visual reports to the Xat'sūll Education Manager within 5 working days of completion of funded activity.

Any applicant that receives funding is responsible for ensuring that the funding received is used for the intended educational expenses, as set out in these Guidelines. Recipients of funds that do not attend or quit their program with or without informing the Xat'sūll Education Manager or their institution may be required to pay back a portion or all course costs that had been provided to them or paid on their behalf. If an applicant does not reimburse the funds, their file will be flagged, affecting any future requests for funding.

Xat'sūll Education Committee:

Xat'sūll Education Committee of up to Five (5) Members, appointed by the Xat'sūll Education Committee to provide a consultative forum that will effectively address education funding applications received by Education Department with particular reference to the requirements of the Education Department funding arrangements; [e.g. Indigenous Services Canada (ISC); Spectra Energy Education Assistance (SEEA), Mount Polley Education Assistance (MPEA) and Gibraltar Education Assistance (GEA)].

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Lack of Xatsūll Education Committee Membership/ Quorum

In the event that the Xatsūll Education Committee does not have at least three (3) members appointed to the committee or is unable to attain a quorum; a regularly scheduled committee meeting may be held using alternate decision makers, pre-appointed by Xatsūll Education Committee. These alternates may include, but not limited to:

- a. A recognized elder (55+ years) of the community
- b. An elected council member
- c. The Band Administrator
- d. A staff person in a management role
- e. A recognized youth (aged 18 – 29 years) of the community

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Education Manager
Phone: 250-989-2323 ext. 104
Email: educationmanager@xatsull.com

Full Name: _____
Last First Middle Initial

Address: _____
Street Address Apartment #
_____ City Province Postal Code

Home #: _____ Cell #: _____

Message #: _____ Email: _____

Status # _____ Date of Birth: _____
Xatsull Band Number dd/mm/yyyy

Marital Status: Single Married/Common Law Is spouse employed? Yes: No:

Dependent(s) Name:	Age(s)	Birth Date(s) dd/mm/yyyy
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Funding Application for:

Education: Training: Personal Growth: Activity:

Specify Program: _____

Program Location: _____ Dates: _____ to: _____

School/Company: _____
Full name of school or company providing specified program

Address: _____
Street Address Apartment #

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City

Province

Postal Code

Contact Person: _____ Phone: _____

Fax: _____ Email: _____

Total Cost of Program (tuition/registration/books/supplies/living/travel etc.): \$ _____

Less Other Contribution(s) (bursaries/scholarships/family etc.): \$ _____

Less Personal Contribution(s) (cash/equipment/supplies/travel etc.): \$ _____

Amount Applying for (requested support from SCIB-EAP): \$ _____

Please describe your reasons for choosing this program: _____

Please list all other sources of funding you have applied for and the results:

Funding Source Applied to	Date of Application	Amount applied for	Funded \$ _____ /Rejected/Pending

Please outline your plan for completing program applied for, including program structure and courses.

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Please attach 'Letter of Acceptance', and/or confirmation of registration from the School/Company providing program; or,

Awaiting Response: Expected date of Notification: _____
dd/mm/yyyy

Reporting process:

Written and/or visual summary of activity to be submitted to the Xat'sūll Education Committee and may be published in the Fraser River Run.

Date final report will be available: _____
dd/mm/yyyy

Signature of Applicant: _____ Date: _____
dd/mm/yyyy

Program Application For: _____ Amount: \$ _____

Application Received by: _____ Date: _____
dd/mm/yyyy

Application Submitted by: _____ Date: _____
dd/mm/yyyy

Xat'sūll Education Committee Meeting: Location: _____ Date: _____
dd/mm/yyyy

Decision: Approved: Denied: Conditional Approval:

Rationale:

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All decisions must have agreement of at least three (3) Xatšūll Education Committee members.

Xatšūll Education Committee Member	Signature	Date: _____ dd/mm/yyyy
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Xatšūll Education Committee Member	Signature	Date: _____ dd/mm/yyyy
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Xatšūll Education Committee Member	Signature	Date: _____ dd/mm/yyyy
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**If 5 members on committee.*

Xatšūll Education Committee Member	Signature	Date: _____ dd/mm/yyyy
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Xatšūll Education Committee Member	Signature	Date: _____ dd/mm/yyyy
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Applicant Information Release Form

Applicant Name: _____
Institution Name: _____
Identification Number: _____

I hereby authorize the Xatsūll Education Manager, _____ to obtain information regarding my application and/or academic status from the above-named institution. This includes inquiries regarding acceptance into the program that funding is being applied for and/or attendance, fees, academic planning, and any other pertinent student information. I authorize the Xatsūll Education Manager to contact; appropriate officials for copies of my records and status as needed.

Applicant/Student Signature

Date

Consent to Release of Information

I, _____, Xatsūll Band number **716** _____
(Print Full Name) (7 numbers)
hereby consent to the release of personal and financial information to the Xatsūll, Education Manager by the following Xatsūll Departments:

- Social Assistance
- Housing
- Finance

For the purpose of confirming information provided by me, _____
in this Education Assistance Application for _____, and to
determine my eligibility for funding. (Print purpose of application)

Applicant/Student Signature

Date: _____

I, _____, Xatsūll Education Manager, respect the above-named
Print Xatsūll Education Manager's name
applicant's right to privacy and will only use the information accessed through this release for the expressed purposes of the release of information.

Xatsūll Education Manager's Signature

Date: _____

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Household Income and Expense Form

Applicant Name: _____ Date: _____

All Income (Working/SA/EI)		Monthly Budget Summary	
Income (Self)			
Income (Significant other)		Total Income	
Income (Other)		Total Expenses	
Gifts Received		Balance	
Refunds/Reimbursements			
Transfer from Savings			
Other			
Total INCOME			
		SAVINGS	
HOME EXPENSES		Emergency Fund	
Mortgage/Rent		Transfer to Savings	
Hydro		Retirement	
Gas/Oil		Investments	
Phone		College	
Cable/Satellite		Other	
Internet		Total SAVINGS	
Furnishings/Appliances			
Vehicle Expense(s)		OBLIGATIONS	
Home Supplies		Student Loan	
Maintenance		Other Loan	
Improvements		Credit Card #1	
Other		Credit Card #2	
Total HOME EXPENSES		Credit Card #3	
		Alimony/Child Care	
DAILY LIVING (per month)		Federal Taxes	
Groceries		Legal Fees	
Personal Supplies		Other	
Clothing		Total OBLIGATIONS	
Dining/Eating Out			
Dry Cleaning		BUSINESS EXPENSE	
Salon/Barber		Deductible Expenses	
Discretionary [Name 1]		Non-Deductible Expenses	
Total DAILY LIVING		Total BUSINESS EXPENSE	