



Duke Energy Education Assistance Application

A. Purpose of this funding

To provide monetary support to individuals who are registered band members and are furthering their education (formal/personal growth) and/or taking part in an educational activity.

Special Consideration :

- These funds are intended to provide support to Xatsull members interested in trades, or other related fields.
- Preference given to Xatsull members not receiving Full time Post Secondary funding.

Activities to include;

1. Upgrading – Adult Education Programs

tuition
books
supplies
incentive

2. Vocational & Skills Training Program

tuition
books
supplies

3. Field Trips (including cultural exchange programs)

transportation, accommodation
food – up to a maximum of \$200.00

4. Graduation Expenses

from high school and post secondary institutions
up to a maximum of \$250.00

5. School Supplies for children of post secondary students, who must leave the Williams Lake area to further their education { \$100.00/student/year }

6. Education Committee Conference and training expenses to a maximum of \$600.00/year.

7. Educational Support such as tutoring, short term classes, equipment and supplies.

B. Application for Funds

Applications for Contributions will be accessible, and the Secretary, at the Xat'sūll First Nation Governance Office, will accept submissions on an ongoing basis.

Applications for *Duke Energy Educational Funds* must be submitted at least one month before the project start date, in order to be considered for funding.

The Xat'sūll Education Committee will review Applications and make decisions according to application, activity and contribution from Individual. All applicants will be notified of the decision regarding their application for *Duke Energy Educational Funds* within 5 working days of the decision being made.

Meeting Dates:

Education Committee meets on bi-monthly basis. Therefore, applications will be reviewed using the following schedule:

November, January, March, May, July, September

- Applications must be received prior to the meeting. Late applications will be reviewed at the next scheduled Education Committee Meeting.
- Applicants must be willing to assist with minimum of 7 hours community service/\$100.00 Duke Energy Educational Funds. This community service to take place 15 days following receipt of funds. Failure to do so will affect future applications. Education Coordinator will oversee the Community Service Hours.
- See Appendix for Community Service Work Confirmation Form
- Various Departments will be contacted to schedule Community Service Work.

C. Appeals

Letter of Appeal may be submitted to the Education Committee. The Education Committee will meet the individual and a time and date will be set to discuss the Committee's decision.

Further appeals will be directed to Xatsull Chief and Council. Council will review information from both parties and make decision accordingly.

D. Confirmation of Activity Fees. Applicant must submit receipts and reports within 5 working days upon receiving Funding.

NOTE: Community members will be limited to one application per academic year.



Duke Energy Educational Funds Application

Xatsull Band Member Name _____

Address: _____

Phone Number: _____

E-mail: _____

Please indicate what type of Activity you will be entering into:

Upgrading – Adult Education Programs

Vocational & Skills Training Program

Field Trips (maximum of \$200.00)

Graduation Expenses (maximum of \$250.00)

School Supplies { maximum of \$100.00/student/year }

Education Committee Conference and training expenses to a maximum of
\$600.00/year.

Educational Support such as tutoring, short term classes, equipment and
supplies.

Date(s) of Activity:

Location: _____

Description of the Activity: _____

Who the Event/Project will benefit: _____

How the Event/Project will benefit attendee and Xatsull Community:

Total amount of funding required for Activity: \$ _____

Amount requested from Duke Energy Educational Funds:

\$ _____

Xat'sūll First Nation Program contribution requested from and how does the Event/Project fit within the program? (Appendix A – Program List)

Attach supporting financial information, ie: budget, financial report. Ensure the following information is clearly itemized:

- total cost of event/project
- contributions/donations from other sources
- funding contributed by applicant(s) through fundraising activities or in-kind.

Have you applied for contributions from another source ____ Yes ____ No

If Yes, complete the following table. *If No*, please comment.

List of other organizations that have been approached for contributions, including in-kind and outcome of requests:

Organization	\$ Amount Requested	Status of Application		
		Approved	Denied	Pending

Reporting process:

Written Summary of Activity to be submitted to Education Committee and to be published in the Fraser River Run: _____

Date final report will be available to Xat'sūll First Nation: _____
_____ Date: _____

Signature of Applicant

_____ Date: _____

Application for Contribution for: _____

Application received by: _____ Date: _____

Location of Meeting: _____ Date: _____

Decision: _____ Approved for Contribution _____ Denied for Contribution

Rational: _____

Education Committee
Member

Education Committee
Member

Education Committee
Member

Education Committee
Member

A quorum of three (3) is required for all decisions of the Xat'sūll Education Committee.